

Bylaws

Centennial High School

**Future Business
Leaders of America**

Chapter 2164

ARTICLE I. Name

The name of this organization shall be the Centennial High School Chapter of Future Business Leaders of America.

ARTICLE II. Purpose

Section 1. The purpose of the Future Business Leaders of America (FBLA) chapter is to provide additional opportunities for postsecondary and college students to develop vocational competencies for business and office occupations and business teacher education. FBLA is an integral part of the instructional program and in addition promotes a sense of civic and personal responsibility.

Section 2. The specific goals of FBLA are to:

- Develop competent aggressive business leadership.
- Strengthen the confidence of students in themselves and their work.
- Create more interest in and understand of American business enterprise.
- Encourage members in the development of individual projects, which contribute to the improvement of home, business, and community.
- Develop character, prepare for useful citizenship, and foster patriotism.
- Encourage and practice efficient money management.
- Encourage scholarship and promote school loyalty.
- Assist students in the establishment of occupational goals.
- Facilitate the transition from school to work.

ARTICLE III. Membership

Section 1. FBLA membership shall consist of members of chartered local chapters. These members shall hold membership in their state and national chapters. Individual members shall be recognized only through a state chapter of FBLA except, in the case where there is no state chapter; the member shall be recognized by the national association.

Section 2. National FBLA, as well as the state and local chapters shall be open for membership to these classes of members:

Active members shall be secondary students who become members while enrolled in business and/or business-related fields and/or demonstrate willingness to contribute to good school-community relations. Active members

will accept the purpose of FBLA and subscribe to its creed. Active members shall pay dues established by Centennial High School FBLA and may participate in local, state, and national events, in accordance with the National Awards Program, serve as voting delegates, hold state and national office in accordance with Article VI, and otherwise represent their state and local chapters as approved by their respective state and local advisers.

ARTICLE IV. Dues and Finance

Section 1. Dues. National dues shall be based on fiscal reports by the national center and on recommendations by the national executive council and the board of directors and shall be determined by a majority vote of the local voting delegates at the National Leadership Conference. National dues of members shall be forwarded directly to the FBLA national center or shall be submitted through state chapters at the discretion of the state chapter. Members' dues are unified on local, state, and national levels and are not available separately.

Section 2. The membership dues in Future Business Leaders of America shall be \$40.00 a year, of which \$9.00 shall be remitted to the FBLA national center in payment of the national dues, \$6.00 to the FBLA state chapter in payment of state dues, and \$25 to the Centennial High School FBLA chapter payment of chapter dues.

Section 3. The fiscal year of the Future Business Leaders of America shall be July 1 through June 30.

Section 4. An audit shall be made annually by the auditing committee, which shall report at the annual meeting.

ARTICLE V. Officers and Elections

Section 1. Officers of the chapter shall be: Chief Executive Officer, Chief Operations Officer, Senior Executive Officer, Junior Executive Officer, Senior Adviser, Director of Communication & Finance, Director of Community Development, Director of Marketing, and Director of Technology.

These offices with the adviser as ex officio member shall constitute the executive committee. Officers shall be elected at the annual meeting and shall hold offices for a term of one year or until their successors are elected. Officers shall assume their duties as the close of the meeting at which they were elected.

Section 2. The chapter shall have an adviser who shall be a faculty member from the business department. This chapter may have as many special-emphasis groups under the chapter charter as it deems necessary to accommodate the interests of all students and shall assume full responsibility for coordinating the program for those interest groups

Section 3. The chapter shall have an advisory council, which shall consist of educators, alumni, and other area business leaders.

ARTICLE VI. Duties of FBLA Officers.

Section 1. The Chief Executive Officer shall (a) preside over all meetings of the chapter, (b) help with recruitment of new members, (c) attend all chapter events, and (d) work with committee chairs.

Section 2. The Chief Operations Officer shall (a) preside in the absence of the Chief Executive Officer, (b) assist the CEO, and (c) be a student representative at all Booster Club meetings.

Section 3. The Senior Executive Officer shall (a) run for state office and (b) be responsible for all state and national duties.

Section 4. The Director of Communication and Finance shall (a) keep an accurate record of the chapter and executive committee meetings, (b) submit the required reports to the state chapter and the national center, (c) post meeting reminders on all social networking sites, and (d) update spreadsheet of financials weekly.

Section 5. The Director of Marketing shall (a) participate in active recruitment of new members, (b) create recruitment videos and presentations, (c) prepare news releases and articles, and (d) work with Director of Technology in creation of new marketing materials.

Section 6. The Director of Technology shall (a) update chapter website, and (b) create promotional flyers, brochures, pamphlets to be used in marketing.

Section 7. The Director of Community Development shall (a) organize all community service events and activities.

Section 8. The officer's shall serve on the executive committee, and perform such duties as directed by the Chief Executive Officer and the adviser and not inconsistent with these bylaws or other rules adopted by the chapter.

Section 9. The executive committee shall add or remove officer positions if needed.

ARTICLE VII. Meetings

Section 1. There must be at least two regular meetings a month during the school year. The regular May meeting shall be designated as the annual meeting for the purpose of electing officers, receiving reports of officers and committees, and for any other business which may arise. Other meetings may be held as deemed necessary by the president with the approval of the executive committee.

Section 2. Quorum. One-half of the active members of the chapter shall constitute a quorum.

Article VIII. Committees

Section 1. The Chief Executive Officer, on consultation with the advisor, shall appoint the following committees: (a) nominating, (b) auditing, (c) ways and means, (d) social, and (e) finance and fundraising. The Chief Operations Officer shall appoint additional committees as authorized by the executive committee. Duties of committees shall be determined by the executive committee.

Section 2. Local chapters may select advisory committees to assist in the growth and development of their respective chapters.

ARTICLE IX. Emblems, Insignia & Colors

Section 1. The chapter emblems shall be the emblems of the national organization.

Section 2. The official emblem and insignia items and designs are described and protected from infringement by registration in the U.S. Patent Office under the Trademark Act of 1946. The manufacture, reproduction, wearing, or display of the emblem shall be governed by the board of directors.

Section 3. Emblems and insignia shall be uniform in all local and state chapters and within special-emphasis groups; they shall be those of FBLA. Only members in good standing may use official emblems and insignia.

Section 4. The official colors of FBLA shall be blue and gold.

ARTICLE X. Parliamentary Authority

Section 1. The rules contained in Robert's Rules of Order and Newly Revised shall govern the chapter in all cases to which they are applicable and in which they are not inconsistent with the rules of FBLA-PBL, Inc., these bylaws, or any special rules of order the chapter may adopt.

ARTICLE XI. Amendment of the Bylaws

Section 1. Amendments to the bylaws shall be submitted in writing at a regular meeting and shall not be voted on until the following regular meeting. A two-thirds vote of the members present shall be required for adoption.

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